

**Stewart, Nona, L (SCH & COMM)**

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**From:** Mcelwain, Darlene, C (HR)  
**Sent:** Thursday, June 25, 2015 5:12 PM  
**To:** Frailey, Alton; Alvarez, Barbara, J (SUPT OFF)  
**Cc:** Edmond, Yolanda, N (HR); Gunnell, Thomas, J (COO); Arthur, Andrea, J (HR); Davis, Stephanie, N (HR); Menius, Linda, R (A/SUPT); Stocks, Jeffrey, D (THS); Grooms, Andrea, M (SCH & COMM); Robertson, Steven, M (A/SUPT); Decker, Deborah, M (ATHLETICS); Hopkins, Mark, L (POLICE); Jinks, Robert, E (POLICE); Creech, Freda, C (ASSOC/SUPT); Mcelwain, Darlene, C (HR)  
**Subject:** Notice of Employee Alleged Incident - Bowyer - THS  
**Attachments:** Notice of Employee Alleged Incident - Bowyer -THS\_Page\_1.jpg; Notice of Employee Alleged Incident - Bowyer -THS\_Page\_2.jpg

Attached is a Notice of Employee Alleged Incident concerning Coach Cory Bowyer at THS.

(NOTE: Report is viewable via mobile devices)

Darlene McElwain  
Employee Relations Officer

*Human Resources Department  
Katy Independent School District  
6301 South Stadium Lane  
Katy, TX 77494*

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***Support, Solutions, Service***

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# Notice of Employee Alleged Incident

To: Employee Relations Coordinator-Human Resources  
cc: Employee Relations Officer  
From: Darlene McElwain

## Human Resources Department was notified of this Employee Alleged Incident

Date HR Notified of Incident: June 26, 2015  
Time HR Notified of Incident: 4:20 pm  
Name of Notifying Administrator/Department Head: Debbie Decker

Details of Alleged Incident:  
At approximately 11:30 Pat Dowling and Debbie Decker received a call from Trey Herrmann - Athletic Director/Head Football Coach at THS.

Mr. Herrmann called to inform them of an issue involving the Head Baseball Coach - Cory Bowyer.

At this time there are issues involving unaccounted for funds related to athletic user fees for a maximum of 32 students at \$50 each. Coach Herrmann has been discussing the collection and receipt of these funds with Coach Bowyer. In May, Coach Herrmann told him to call the parents of the students to determine the method of payment they made and verify any checks cashed, etc.

6/26/15 Coach Herrmann talked to Coach Bowyer today and the parents have not yet been contacted therefore the funds, deposits and record management activities remain outstanding.

To date - Lynda Gardner - THS Athletic Secretary does not have any record of funds being turned into to her for deposit and record management.

Date of Alleged Incident: Throughout the second semester  
Time of Alleged Incident: Spring - current date  
Involved Campus/Department: THS  
Name(s) of Alleged Employee(s): Cory Bowyer  
Employee's Occupational Title/Position: Head Baseball Coach  
Coach?  Yes  No



## Notice of Employee Alleged Incident

Next Human Resources Department Action/Additional Comments/Recommendations:

6/26/2015 Ms. Decker has started an investigation into the Mismanagement of funds by:

- notified the principal of THS - Jeff Stocks
- notified the KISD Police Department - Deputy Chief Jinks - He indicated that they would begin an investigation next week
- notified Dr. Menius - Assistant Superintendent for Student Support Services

HR Employee Relations Coordinator - Andrea Arthur will maintain involvement in the investigation.

Police have already been notified. Date/Time: 8/26/2015

Principal/Supervisor will contact their Assistant Superintendent for Instructional & Administrative Support/Department Head or the Office of Administration, Governance and Legal Affairs if they wish guidance as to whether the police should be contacted (within 48 hours), etc.

Assistant Superintendent for Instructional & Administrative Support /Department Head have already been notified.

Date/Time: 8/26/2015 Deputy Chief Jinks

If this is a student issue, notify the Assistant Superintendent, Administration, Governance and Legal Affairs immediately for appropriate direction.

Date/Time: \_\_\_\_\_

**NOTE:**

When deemed appropriate upon review Human Resources Department-Employee Relations will forward Notice of Employee Alleged Incident Form to District Administration as follows: Assistant Superintendent for Human Resources, Chief Operations Officer, Superintendent, Associate Superintendent for School Leadership & Improvement, Assistant Superintendent for Instructional & Administrative Support, Principal/Department Head, Assistant Superintendent for School and Community Engagement and Executive Cabinet/Management Team as determined.